



# Privacy Act Data Cover Sheet

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all documents  
containing personal  
information

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DD FORM 2923, SEP 2010

## ACKNOWLEDGEMENT OF RECEIPT OF THE PLAIN LANGUAGE BRIEF AND THE TENANTS BILL OF RIGHTS

Note: This document acknowledges the receipt of the plain language brief and the tenants bill of rights from the Military Housing Office on all rights and responsibilities associated with tenancy of the housing unit, including information regarding the existence of any additional fees authorized by the lease, any utilities payments, the procedures for submitting and tracking work orders, the identity of the military tenant advocate, and the dispute resolution process.

If already available - Lease Signing Date: \_\_\_\_\_ Move-In Date: \_\_\_\_\_

I acknowledge receipt of the plain language brief and the tenants bill of rights;  prior to my lease signing OR  after move- in. I have reviewed and understood the information provided in the documents, including my rights and responsibilities as a tenant of privatized housing.

### Public Private Venture Resident Information

Print Full name of Service member: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Full name of Spouse: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Current Address:

Please sign and return acknowledgment within 3 business days. Once completed, email this document to: [PNDLFAMILYHOUSING@USMC.MIL](mailto:PNDLFAMILYHOUSING@USMC.MIL) or Fax it directly to: **(760) 725-5559**.